



Student Laptop Loan Authorization

STUDENT NAME: _____ STUDENT MATRIC: _____
 GRADE: _____ SCHOOL/SITE: _____

TUSD is providing a device as an educational tool. The device is the property of TUSD. Devices are provided to assist students in carrying out school work and maintaining electronic communication with their teacher(s). The use of the device by any individual other than a TUSD student is not allowed.

Device Required for In-Person Attendance: Students should bring this device to school whenever they may be attending in person.

Asset Tag/Serial Number	Equipment/Description	Condition

Please Note: A charging cord is provided with each laptop and must be returned with the laptop. We recommend that you always use the laptop with the charging cord plugged in as the battery may not hold a charge.

Waiver Statement: The computer is the property of TUSD. I agree that I will report theft, loss of the laptop and damage to the laptop to the Technology Services Department immediately. I understand that I will be responsible for compensating the Tucson Unified School District for any necessary repairs or replacement for damage and/or loss of the equipment due to negligence or abuse. I understand the laptop is a temporary tool, and I will bring it back to the school district when asked.

Please note that your child's ability to check out items from school media centers, and ability to access specific learning opportunities in the future may be stopped or negatively impacted if the laptop/device you are checking out is lost or damaged.

Policy/regulations: In my use of this and all technology equipment belonging to the school District, I agree to be bound by and comply with District Policies and regulations governing the use of Electronic Information services on the district website at:

- [IJNDB Use of Technology Resources in Instruction](#) | [Print Version](#) (in PDF)
- [IJNDB-R1 Use of Technology Resources in Instruction Regulation](#) | [Print Version](#) (in PDF)
- [IJNDB-R2 Use of Technology Resources in Instruction - Laptop Usage](#) | [Print Version](#) (in PDF)

I agree to return this device by Thursday, May 25, 2023*. Parent Initial: _____

*Students attending summer school 2023 may return the device after the completion of summer school.

My signature indicates that I agree to the terms listed above:

Parent Name _____ Parent Signature _____ Date: _____

Student Signature: _____

To be completed upon check in:

I certify the property was returned in good condition with any exceptions noted on the back of this authorization form.

Parent Name _____ Parent Signature _____ Date: _____

Student Signature: _____

Technology Services Signature: _____ Date: _____